

FRANKLIN REGIONAL RETIREMENT SYSTEM
278 MAIN STREET, SUITE 311 GREENFIELD, MASSACHUSETTS 01301-3230
TELEPHONE: 413-774-4837 FAX: 413-774-5677

REQUEST TO PURCHASE CREDITABLE SERVICE (BUYBACK AND/OR MAKEUP)

Please complete this form to purchase time.

Name: _____ Maiden Name: _____
Address: _____ Soc. Sec. #: _____
City: _____ Unit Employed: _____
State: _____ Zip: _____ Phone #: _____

SERVICE YOU WISH TO PURCHASE

<u>Unit where employed</u>	<u>Dates of Service</u>	<u>Was this service refunded?</u> <i>(circle one)</i>
_____	From _____ to _____	Yes or No
_____	From _____ to _____	Yes or No
_____	From _____ to _____	Yes or No
_____	From _____ to _____	Yes or No
_____	From _____ to _____	Yes or No

You must provide documentation for the service stated above in order for us to calculate previous retirement service credit.
(Hours worked, days/months worked, salary information.)

Signature: _____ Date: _____

Please note: Completion of this form does not require you to purchase any previous county service retirement credit. This is only a request for a calculation of its cost. Buyback and/or Makeup is available either by lump sum, payroll deduction, personal check, or transfer from an IRA. Your payment schedule may be 1 to 5 years but must be paid before you retire. The board must approve your Buyback and/or Makeup before you can purchase this time. Within 60 days after receiving your request form, FRRS will send you a letter with the buyback calculation, payment options, and any additional information pertaining to your buyback request.